

# Mrs. Phillips Room 115 Classroom Policies



## Supplies:

- scientific calculator (I recommend TI-30XIIS.)
- 1" 3-ring binder with three dividers (notes, classwork/homework, tests/quizzes)
- notebook paper (wide or college ruled)
- pencils (Please do not use pens for your math work.)
- 2 Dry erase expo markers (any size)
- Box of Kleenex OR Container of Disinfecting Wipes

## Expectations:

- Follow the Common Management Plan.
- Be in your assigned seat and prepared to work from bell to bell.
- Abstain from eating, drinking (other than water), and grooming in class.
- Be courteous and respect the rights and property of others.
- Heads up.

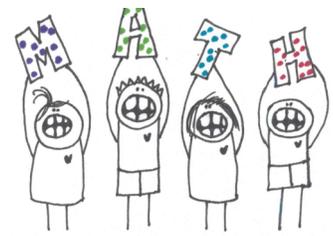
## In addition the Common Management Plan, the following hold true for our classroom:

- We try our best.
- We are a team.
- We respect each other.
- We create.
- We celebrate each other's success.
- We learn from our mistakes.

## Technology (cell phones, iPods, tablets, headphones, etc.):

- All personal technology is to be put away and NOT to be seen upon entering the classroom.
- Ringtones must be turned off in the classroom or on silent mode.
- The use of personal technology will be allowed ONLY if instructed by me for a classroom activity.

## Student Assessment:



### ***Formative Assessments (20% of 9-week grade)***

#### **Practice Problems (Homework): A VERY important part of class!**

- Practice problems are used to practice (and master) concepts discussed in class.
- You should complete all assignments before class the next day. There will not be enough time provided in class to complete all work!
- Time will be reserved toward the beginning of each class to answer questions on the previous night's assignment.
- Practice problems will be graded for completion and effort.

#### **Quizzes:**

- Quizzes will be given frequently to assess current understanding of the concepts being taught. These will be very short, and will reflect content found in both the notes and the homework/practice problems.
- These quizzes should help you assess your level of understanding and give you a chance to ask for help before the major tests.

### ***Summative Assessments (80% of 9-week grade)***

#### **Tests:**

- Tests will be given at the end of each chapter.
- These assessments should NOT be too difficult for you if you have done your homework/practice problems, participated in class, asked questions (inside and outside of class), and studied.

#### ***RE-DO Policy:***

- If you would like to (or need to) RE-DO a test or quiz, you must correctly complete all homework assignments in addition to meeting with me outside of class time to discuss how you plan to do better. There is no reason to RE-DO an assessment if you have not prepared for it.
- I will record the grade of your RE-DO (better or worse). DO NOT RE-DO a test or a quiz unless you are confident you will perform better.

#### ***Mandatory RE-DO:***

- If a test or quiz does not receive a passing grade (60% or higher), you MUST RE-DO it until you pass the assessment. The highest grade on a RE-DO is "C".

#### ***Voluntary RE-DO:***

- If you wish to improve a quiz or test score you may choose to RE-DO that assessment, earning up to one letter grade higher. You have one week to complete your RE-DO before school, after school, during a study hall, or on a Spartan Wednesday.

**Academic Honesty Policy:**

- If you are caught cheating, your parents/guardians will be contacted. You will not receive credit and could incur further discipline.
- Texting or any use of a cell phone (or other electronic device) during a test or quiz is considered cheating.
- Phones CANNOT be used as calculators on a test or quiz.

**Grading Policy:**

The school-wide grading scale is posted in my room at all times.  
A (90-100), B (80-89), C (70-79), D (60-69), F (59 & below)

***Formative Assessments: 20% of 9-weeks grade***

***Summative Assessments: 80% of 9-weeks grade***

- I will update Progress Book (the online gradebook) as often as possible (at least weekly).  
<http://www.springfieldspartans.org> ~ On-line Grade Book Student/Parent Access
- Please visit the office if you do not know your Progress Book password.

**Passes/Tardies/Absences:**

- You are permitted to use 3 hall passes per 9-weeks. Emergencies may allow for exceptions based on teacher discretion. You must sign out when you leave and sign in when you return.
- You are granted 3 “freebie” tardies per 9-weeks. Your 4<sup>th</sup> tardy and each additional tardy will result in an after school detention.
- ***Please check the ‘Absent Work’ bin to find any papers you missed while absent.***
- If you miss a test or quiz expect to make arrangements to complete it as soon as possible per school policy.
- All vacations must be approved before your absence (school policy).

**Classroom information:**

Current Units, Assignments, Projects, & Math Links will be posted on my teacher class page at <http://www.springfieldspartans.org> select Springfield High School then Staff Pages

**Contact Information:**

Heather Phillips

[sp\\_hphillips@springfieldspartans.org](mailto:sp_hphillips@springfieldspartans.org)

330-798-1002 ext. 545312

**Final Thoughts...**

Calculators help with computation not comprehension.

Make 7<sup>th</sup> grade a great experience; be honest, work hard, and have a good attitude!

# Please complete and Return

Does your child have access to the Internet after school?      ✧yes      ✧no

Does your child have a Phone, Ipad/Ipod, or other WIFI enabled device?      ✧yes      ✧no

Has your child told you about our classroom IXL account?      ✧yes      ✧no

Has your child discussed with you their need to be an expert in math facts through the 12's by the end of October?      ✧yes      ✧no

Comments: \_\_\_\_\_  
\_\_\_\_\_

**There may be times I need to speak to you personally. Please select your preference(s) for contacting you about your child specifically.**

**Name(s):** \_\_\_\_\_

Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**We have read and understand Mrs. Phillips' Classroom Policies for the 2015-2016 school year .**

Student Name \_\_\_\_\_ Date \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_ Date \_\_\_\_\_

***Please return this page to school by Friday, August 28<sup>th</sup>, 2015.***

Please call or email Mrs. Phillips to discuss any questions or concerns.  
330-798-1002 x545321  
sp\_hphillips@springfieldspartans.org

